

UED/HED Outbound Transfer Process

Updated: 04/29/2022

Goal:

- To identify 40+ Patients appropriate to external partner facilities in order to create capacity for tertiary care at UAB Medicine and reduce ED boarding

What patients can be transferred to Alliance partners (St Vincent's facilities, Med West)?

- Unattached patients who would otherwise be admitted to the hospitalist, Tinsley Harrison, or psychiatry services who do not have any of the exclusion criteria listed below

What patients should NOT be transferred to Alliance partners?

- Patients who do not provide consent to transfer
- Attached UAB patients who regularly seek primary or other non-emergency care from UAB
- Patients who have received a solid organ or bone marrow transplant
- Patients with an LVAD
- Patients with a post-procedure complication from a procedure performed at UAB
- Patients enrolled in a UAB research study that would be disrupted if transferred
- Patients with an acute rheumatologic crisis or endocrine crisis other than DKA
- Patients with HIV
- Patients who need ERCP
- Patients with complex dermatology needs

What is the definition of an attached patient?

- Attached patients are those who are regularly seen by physicians affiliated with UAB and/or who are regularly admitted to UAB hospital facilities for their care within the preceding three years.
- Attached patients could potentially include patients who are scheduled to be seen by UAB providers in the immediate future but have not yet been seen. For example a patient who has been referred to a UAB specialist for a specific condition but has not yet been seen or a patient who has an appointment with a UAB primary care physician but has not yet been seen.
- In general the definition of attachment refers to patients who receive their primary care at UAB but could also include those who only seek specialty care at UAB and have no other primary care physician. For example, patients only seen in the Sickie Cell Clinic, 1917 Clinic, or other specialty clinics when they have no other primary care physician.
- This does not include patients who are only seen at UAB in the Emergency Departments or Urgent Care or those who may have had episodic care only for limited conditions.
- These definitions should be considered as guidelines only. Provider discretion is encouraged for each individual patient situation.

Script for asking patient if they will agree to be transferred

Some illnesses require care at UAB hospital, but other conditions may allow you to be treated in other locations, closer to your home or by other caregivers. At times, our trusted care partners-Ascension St Vincent's and Medical West-may be able to get you into a hospital room and on the way to recovery more quickly. Your condition may qualify to receive care at one of our trusted care partners. If a bed is available are you willing to agree to transfer to one of these partner locations? We will arrange patient transportation and share your records from your visit here so that the providers there will better be able to care for you.

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How to request the transfer

- Enter in an ED Transfer Request after you have reviewed the clinical criteria, scripted the patient and gained consent.

Original order entered and electronically signed by Hogan, Vicki RN on 3/24/2022 at 8:12 CDT.
 Written order by TEST4Hogan, Vicki Physician - Hospitalist
 Patient Care Department

ED Transfer Request (External)

Additional Info	Comments	Details	History	Results	Compliance History
Details					
Requested Start Date/Time	3/24/2022 8:12 CDT				
Transfer Service	Surgery				
Level of Care	Intermediate Care				
Diagnosis	testing				
External Facility	Brookwood Hospital Grandview Hospital UAB Medical West				
Physician Callback Number	test4-6677				
COVID19 Status	COVID Negative				
Telemetry	Yes				
Special Instructions	extra information here				

What happens after I request the transfer?

- The Center for Patient Flow will begin the transfer process and will update the team through TeleTracking and phone communication just as beds are assigned at UAB.
 - The patient will be targeted as “OSH” designating they are being transferred externally. Once a hospital accepts we will “assign” the hospital and communicate the Room Number, Phone # to call report, and ETA of the ambulance for transport.

Requested	Origin Unit	Current Loc	Name	Age	Visit #	Iso Type	Bed Attr	Hosp Serv	Target Unit	Assgd Bed	Transport Status	Assgd @	RTM @	Occpd @
Comments	Diagnosis	Admitting Phys	Patient Attr	LOC	Assgd Bed Status	Milestones	Assgd Timer	RTM Timer	Occpd Timer					
04/18 1...	*UED	POD4-31			*Standard	Brookwo...	Hospitalit 060	OSH	PRACTN	--	04/18 16...	--	--	--
--		Flu	Hospitalist, Service	OPT-IN	Acute Care	Clean					00:00	00:02	--	--

- If a patient is declined from an external facility, the Center for Patient Flow will find a service at Main Campus and connect the Accepting Physician with the ED Attending.
 - An ED Admit Request will then need to be placed

What if my patient’s condition changes or they change their mind about transfer?

- If your patient condition or plan changes, please call the Center for Patient Flow @ 4-5278 as soon as you are aware for us to support changes to the plan